

Fees Report

Public Prosecution Service of
Canada

2017 to 2018

The Honourable David Lametti, P.C., M.P.
Minister of Justice and Attorney General of Canada

Public Prosecution Service of Canada

160 Elgin Street, 12th Floor

Ottawa, Ontario K1A 0H8

www.ppsc-sppc.gc.ca

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Message from the Director of Public Prosecutions

On behalf of the Public Prosecution Service of Canada (PPSC), I am pleased to present the 2017 to 2018 Report on Fees.

On June 22, 2017, the [Service Fees Act](#)ⁱ received royal assent, thereby repealing the [User Fees Act](#)ⁱⁱ.

The Service Fees Act introduces a modern legislative framework that enables cost-effective delivery of services and, through enhanced reporting to Parliament, improved transparency and oversight. The act provides for:

- a streamlined approach to consultation and the approval of new or modified fees;
- a requirement for services to have service standards and reporting against these standards, along with a policy to remit fees to fee payers when standards are not met;
- an automatic annual fee adjustment by the Consumer Price Index (CPI) to ensure that fees keep pace with inflation;
- annual detailed reporting to Parliament in order to increase transparency.

This 2017 to 2018 Fees Report is the first report to be prepared under the Service Fees Act. The report includes new information such as a detailed listing of all fees along with future year fee amounts. Additional fee information will be included starting next fiscal year, once the PPSC fully transitions to the Service Fees Act regime.

I welcome the increased transparency and oversight that the Service Fees Act's reporting regime embodies, and I am fully committed to transitioning my department to this modern framework.

Kathleen Roussel
Director of Public Prosecutions

General fees information

The tables that follow provide information on each category of fees, including:

- the name of the fee category;
- the date that the fee (or fee category) was introduced and last amended (if applicable);
- service standards;
- performance results against these standards;
- financial information regarding total costs, total revenues and remissions.

In addition to the information presented by fee category, there is a summary of the financial information for all fees as well as a listing of fees under the department's authority. This listing includes the existing fee dollar amounts and the adjusted dollar fee amount for a future year.

General and financial information by fee category

General information

Fee category	Fees for processing requests filed under the Access to Information Act
Fee-setting authority	Access to Information Act
Year introduced	1988
Year last amended	1992
Service standard	A response is provided within 30 days following receipt of a request; the response time may be extended under section 9 of the Access to Information Act.
Performance results	A total of 100% of the access to information requests were responded to within the legislated timeframes during the 2017-18 reporting period.*
Other information	Under the Access to Information Act, fees under \$25 may be waived when deemed to be in the public interest. Fees waived during 2017–18 totalled \$20.00. Additionally, effective May 5, 2016, the Treasury Board's Interim Directive on the Administration of the Access to Information Act requires that government institutions waive all fees prescribed by the Act and the Access to Information Regulations other than the application fee. Accordingly, since the effective date, only application fees have been collected for processing requests filed under the Act.

* Includes cases where a Notice of Extension is sent to the requester within 30 days of receipt of the request.

Financial information (dollars)

2016 to 2017 Revenue	2017 to 2018 Revenue	2017 to 2018 Cost*	2017 to 2018 Remissions†
200	200	187,425	20

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. The requirement for departments to remit is anticipated to come into effect on March 31, 2020. This effective date allows departments time to develop remissions policies and adjust service standard tracking and remittance systems. During fiscal year 2017 to 2018, some departments may have issued remissions, in accordance with their authority of their enabling legislation or regulation, as opposed to the authority given by the Service Fees Act. It is remissions issued under enabling legislations or regulations that are shown above.

Fees under the department's authority

Currently, the PPSC does not have any fees under the department's authority.

Endnotes

- i. Service Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/>
- ii. User Fees Act, <https://laws-lois.justice.gc.ca/eng/acts/U-3.7/20040331/P1TT3xt3.html>